

**MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING SEPTEMBER 19, 2022**

CALL TO ORDER

Mayor Phillips called the September 19, 2022, meeting of the Green Township Committee to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ADEQUATE NOTICE: Mr. Zschack read the statement of adequate notice.

ROLL CALL: Present: Mr. James Chirip, James DeYoung, Mr. Bader Qarmout, Mr. Virginia "Ginnie" Raffay, and Mayor Margaret "Peg" Phillips

Also present: Mr. Mark Zschack, Township Clerk/Administrator; Mr. Angelo Bolcato, Township Attorney; Mr. Jason Miller, Superintendent of Public Works; and Mrs. Patty DeClesis, Deputy Clerk

OPEN PUBLIC SESSION #1 Mayor Phillips opened the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided.

Mrs. Josephine Fracasso, 111 Hibler Road thanked the Committee for putting the speed sign on Hibler Road

There being no further public comments offered, Mayor Phillips closed Open Public Session #1.

CONSENT AGENDA:

1. **RESOLUTIONS:** (Approval of the Following)
 - a. Resolution 2022-155 - Appoint Fire Fighters - Alexis Keller and Koty Orr
2. **CORRESPONDENCE:** (Acceptance for Filing of the Following)
 - a. Notice of Public Hearing from Elizabethtown Gas for September 29, 2022
 - b. Frankford Township Resolution Adopted September 13, 2022, Opposing the Proposed Increase to the State Health Benefits Program
 - c. Hampton Township Resolution Adopted August 30, 2022, Opposing the Proposed Increase to the State Health Benefits Program
 - d. Hamburg Borough Resolution Adopted September 7, 2022, Opposing Tier A Designation
 - e. Frankford Township Resolution Adopted September 12, 2022, Opposing Tier A Designation
 - f. Franklin Borough Resolution Adopted September 13, 2022, Opposing Tier A Designation
 - g. Montague Township Resolution Adopted September 13, 2022, Opposing Tier A Designation
 - h. Lafayette Township Resolution Adopted September 6, 2022, Opposing Tier A Designation
3. **REPORTS:** (Acceptance for Filing of the Following)
 - a. Green Township Environmental Advisory Committee Minutes - August 2, 2022
 - b. Green Township Open Space Advisory Committee Minutes - June 1, 2022
 - c. Tax Collector's Report - August 2022
 - d. Green Municipal Court Monthly Cashbook Report - August 2022
 - e. Sussex County Department of Public and Environmental Health Services - August 2022
 - f. Sussex County Agriculture Development Board Minutes - May 16, 2022
 - g. Construction Permit Fee Log Report - August 2022

Qarmout requested to remove Consent Agenda Correspondence items e through h
Chirip motioned to move the Consent Agenda minus Correspondence items e, f, g, h
Seconded: Raffay

Ayes: Chirip, DeYoung, Qarmout, Raffay, Phillips

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Qarmout motioned to move Consent Agenda Correspondence items e, f, g, and h

Seconded: Chirip

Discussion: Mr. Qarmout asked if the Committee is interested in joining our neighbors in opposing the Tier A designation. The Committee agrees to consider supporting the opposition. A resolution will be on the agenda for the next meeting.

Upon roll call vote:

Ayes: Chirip, DeYoung, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: None

DISCUSSIONS: State Health Benefits Plan Proposed Increase - Mr. Zschack provided the Committee with a survey of what benefits the municipalities have in Sussex County and a sample resolution that municipalities can adopt limiting the medical plans offered under the State Health Benefits Plan as well as a description and cost for the employee contribution calculations for 2022. The new rates for 2023 have not been released at this time. A discussion ensued regarding the benefit plans and the percentage the employee contributes towards their health plan. The consensus of the Committee is that new rates have not been released and information is not yet available, a decision cannot be rendered at this time. Discussion will continue at the next meeting.

New Jersey League of Municipalities Elected Officials Hall of Fame Nominations - Mayor Phillips stated the intent is to nominate Mr. Daniel Conkling once the proper information is obtained. The Committee agreed.

Invitation from Green Hills School - Mayor Phillips received an invitation from Green Hills School for members of the municipal offices to attend Back to School Night Meet and Greet. After a brief discussion, the consensus of the Committee is to regretfully decline the invitation.

OLD BUSINESS: None

NEW BUSINESS:

a. Resolution 2022-148 - Stipend for Fleet Manager

Motion: Raffay

Seconded: Chirip

Discussion: None

Upon roll call vote:

Ayes: Chirip, DeYoung, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: None

b. Resolution 2022-153 - Bills List (09/02/2022 to 09/14/2022)

Motion: Qarmout

Seconded: DeYoung

Discussion: None

Upon roll call vote:

Ayes: Chirip, DeYoung, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: None

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c. Resolution 2022-154 - Developers Escrow Trust (09/02/2022) to 09/14/2022)

Motion: Raffay

Seconded: DeYoung

Discussion: None

Upon roll call vote:

Ayes: Chirip, DeYoung, Qarmout, Raffay, Phillips

Nays: None

Abstentions: None

Absent: None

d. Minutes ready for approval - September 7, 2022, Regular Meeting and Executive Session

Motion: Qarmout

Seconded: Raffay

Discussion: None

Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Phillips

Nays: None

Abstentions: Chirip

Absent: None

MATTERS FROM THE TOWNSHIP CLERK: Mr. Zschack noted the following matters:

Green Township Day - Green Township Day is scheduled for this Saturday at EverGreen Park from noon to 4:00 pm. The ceremonial naming of the pavilion in honor of Dan Conkling will occur. We invite all to join the fun of the day.

Community Yard Sale - The Green Township Community Yard Sale Day is scheduled for Saturday, October 1st from 9:00 a.m. to 4:00 p.m. (rain or shine). Forms are available on the Township's website.

Drive-In Movie - The Drive-In movie has returned and is scheduled for Saturday, October 8th at 7:00 p.m., at the former Trinca Airport. Registration is open and available on the Township's website.

Pequest Road DOT Repaving Project - This two-to-three-day project is scheduled for the week of September 26th with DPW providing traffic control. At this time, it does not appear viable for Elizabethtown Gas to install a gas main in Pequest Road. Options are under review for any future expansion to the school and adjacent residents.

Cape Seal - Quaker Road and Old Forge Lane are scheduled to be cape sealed before months end. Cape Sealing is a two-step resurfacing process of first chip sealing a roadway and then covering it with a micro-surface material. DPW will provide traffic control. A discussion ensued concerning the process for traffic control.

New Jersey Senior Olympics - This year Green Township sponsored one athlete to the New Jersey Senior Olympics, Jim Kucharski, and he came home with the gold medal in cornhole.

MATTERS FROM THE GOVERNING BODY: Mr. DeYoung stated that he will be on vacation and unable to attend the dedication of the pavilion.

Mr. Qarmout stated that he also is unable to attend the dedication and expressed his warmest regards to the Conkling family.

Mrs. Raffay stated that she will attend the Sussex County League of Municipalities meeting on September 22nd. Mrs. Raffay stated the signage on County Route 517 by Whitehall Road intersection is excellent.

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Mrs. Raffay commented that another town is having a similar issue with noise and the noise she hears at her home may be from the other town and not the problem in Green Township.

Mayor Phillips noted the signage on Hibler Road. Mr. Miller stated that electric sign board is up that flashes and that new signs are ordered to replace the current signs. Mayor Phillips asked if signs will be installed with regards to trucks weight limit. Mr. Miller stated that he has contacted the County regarding that specific signage.

MATTERS FROM THE TOWNSHIP ATTORNEY: Mr. Bolcato stated that he has no matters for discussion.

MATTERS FROM THE SUPERINTENDENT OF PUBLIC WORKS: Mr. Miller provided the following updates for the DPW projects:

- Wrapping up patching and berms
- Continuing with tree removal
- October will consist of switching the trucks for the winter season
- Tree work on the County Connector Trail

Mayor Phillips asked if there is an inventory of trees that need to be removed. The concern is to be sure there is adequate money budgeted for tree removal. Mr. Zschack explained that money budgeted last year for drainage will be repurposed and used for tree removal. Mr. Miller explained the plan is to continue targeting trees for removal.

OPEN PUBLIC SESSION #2: Mayor Phillips opened Public Session #2 for public comments.

Mr. Larry Kaphan, 38 Scenic Drive, stated that he has ash trees in the easement that need to come down. Mr. Miller will check out the trees.

Mr. Kaphan asked if the town has any say where Elizabethtown Gas will expand in the Township. Mr. Kaphan was told by a representative from Elizabethtown Gas that he was in Phase II in the Lake Tranquility area and that Phase I was not well received.

Mayor Phillips stated that the Township has not heard any results of Phase I. Elizabethtown Gas has installed gas lines up Airport Road to Crossed Keys Estate. The plan is to get gas to the Green Hills School. We will reach out to Elizabethtown Gas for an update.

Mr. Qarmout asked if there is anything the Township can do to promote Phase I. Mr. Zschack will look into an update.

There being no further public comments offered, Mayor Phillips closed Open Public Session #2.

EXECUTIVE SESSION: Resolution ES2022-20 - Contract Negotiations - Fire Coverage Services

Chirip motioned to enter Executive Session at 8:01 p.m.

Seconded: Raffay

Discussion: None

All were in favor.

The Committee returned to Open Public Session at 8:20 p.m.

Chirip motioned to adjourn Executive Session and return to Open Public Session

Seconded: Raffay

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Discussion: None
All were in favor.

Mayor Phillips noted the next Township Committee Meeting is scheduled for Monday, October 3, 2022, at 7:00 p.m.

ADJOURNMENT:

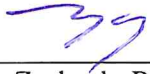
Chirip motioned to adjourn at 8:21 p.m.

Seconded: Raffay

Discussion: None

All were in favor.

*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES



Mark Zschack, RMC
Township Clerk

Date Approved: October 3, 2022

RESOLUTION 2022-155
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

APPOINT FIRE FIGHTERS

BE IT RESOLVED by the Township Committee of the Township of Green to appoint Alexis Keller and Koty Orr as members of the Green Township Volunteer Fire Department.

DATED: September 19, 2022

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on September 19, 2022.



Mark Zschack, RMC, Township Clerk

cc: Chief Bob Olivier

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. DeYoung			√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mayor Phillips			√			

RESOLUTION 2022-148
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

AUTHORIZING STIPEND FOR FLEET MANAGER

WHEREAS, on February 23, 2022 the Governing Body of the Township of Green, County of Sussex, State of New Jersey adopted Resolution 2022-43 Authorizing Stipend for Fleet Manager; and

WHEREAS, the Governing Body further finds and declares that an increase in said stipend is warranted to the individual that coordinates and performs all duties involved with Fleet Management duties; and

WHEREAS, the Governing Body further finds and declares that the stipend is hereby increased to the rate of \$5,000.00 per year, within the guidelines of Ordinance 2022-10 adopted on September 7, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey, that Shawn Snedeker's, the Fleet Manager, stipend for serving as the Fleet Manager is hereby increased from \$3,000.00 to \$5,000.00 per year, with the additional \$2,000.00 increase for 2022 to be prorated and paid at the rate of \$166.67 per month for the period September 1, 2022 through December 31, 2022.

DATED: September 19, 2022

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on September 19, 2022.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip		√	√			
Mr. DeYoung			√			
Mr. Qarmout			√			
Mrs. Raffay	√		√			
Mayor Phillips			√			

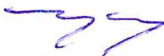
RESOLUTION 2022-153
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

BILLS LIST (09/02/2022 to 09/14/2022)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills dated from 09/02/2022 to 09/14/2022 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: September 19, 2022

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on September 10, 2022.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. DeYoung		√	√			
Mr. Qarmout	√		√			
Mrs. Raffay			√			
Mayor Phillips			√			

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 09/19/2022 For bills from 09/02/2022 to 09/14/2022

Check#	Vendor	Description	Payment	Check Total
11483	1940 - Amazon	PO 15620 Camera & Monitor for front office	76.99	76.99
11484	2107 - Art Sink	PO 15578 Face Painting-2022 Green Township Day	510.00	510.00
11485	2014 - Caesars Atlantic City	PO 15680 NJLM Conference - Zschack #7307	477.00	477.00
11486	1232 - EM Signs LLC	PO 15344 Various Signs	373.19	
		PO 15344 Various Signs	50.00	423.19
11487	1380 - Garden State Labs Inc.	PO 15403 Water Test MB	60.00	60.00
11488	528 - Griffith-Allied Trucking LLC	PO 15353 Diesel Fuel Delivery	1,693.03	1,693.03
11489	120 - Harold E. Pellow & Associates, Inc.	PO 15451 Engineering Services	510.10	
		PO 15513 Pequest Rd - Phase I	175.00	
		PO 15678 2022 Tax Maps	82.40	767.50
11490	2143 - Hena's Cleaning Services LLC	PO 15402 Cleaning Services 2022	1,350.00	1,350.00
11491	188 - Home Depot Credit Services	PO 15385 Supplies	657.27	657.27
11492	1603 - J. Caldwell & Associates	PO 15070 2021 Housing Agent	62.50	62.50
11493	1882 - Jason Miller	PO 15684 Reimbursement for Truck Registration	60.00	60.00
11494	190 - JCP& L	PO 15683 August electric Bill 2022	1,118.40	1,118.40
11495	973 - Kidz Play, Inc.	PO 15656 Photo Both for Green Twp Day	520.00	520.00
11496	542 - Montage Enterprises, Inc.	PO 15374 Parts for Rail Mower	1,857.91	1,857.91
11497	104 - Netcong Hardware, INC	PO 15383 Small Tools & Supplies	30.19	30.19
11498	418 - R & L Data Centers	PO 15442 Payroll Service 2022	296.60	296.60
11499	1834 - Skylands Risk Management Inc.	PO 15489 Insurance for Recreation Programs 2022	1,088.00	1,088.00
11500	866 - Space Farms, Inc	PO 15332 Deer Carcass Removal	29.00	29.00
11501	114 - Sussex County MUA	PO 15397 Municipal/Household Waste	2,649.60	2,649.60
11502	179 - Sussex County Rental Center	PO 15393 Equipment Rentals	1,096.00	1,096.00
11503	2009 - The Canning Group, LLC	PO 15428 QPA 1/01/2022-12/31/2022	458.33	458.33
11504	2006 - Title Lines	PO 15673 Title Search Block 15 Lot 01, 35 Kennedy	594.00	594.00
11505	1659 - Tree King Inc.	PO 15333 Tree Service	4,500.00	4,500.00
11506	716 - Tri-State Rental, Inc.	PO 15358 Various Rentals	999.25	999.25
11507	2078 - UniFirst Corporation	PO 15366 Uniform Rental	523.86	523.86
11508	29 - Verizon Wireless	PO 15396 DPW Cell Phone Service 2022	247.98	
		PO 15444 Modem-OEM 2022	38.01	285.99
TOTAL				22,184.61
Total to be paid from Fund 01 CURRENT FUND		20,979.92		
Total to be paid from Fund 04 GENERAL CAPITAL		548.19		
Total to be paid from Fund 16 AFFORDABLE HOUSING TRUST FUND		62.50		
Total to be paid from Fund 22 OPEN SPACE TAX		594.00		
		22,184.61		

Checks Previously Disbursed

9999	State of NJ-Division of Pensions	PO# 15406	Active - Health/Dental Insurance	10,954.01	9/02/2022
9999	State of NJ Div of Pensions/Benefit	PO# 15405	Retired - Health Insurance	8,176.13	9/02/2022
9999	Green Twp Board of Education	PO# 15311	School Tax	865,001.17	9/07/2022
9999	Treasurer, State of NJ/2003	PO# 15437	NJDEP Loan-Lk Tranquility Dam	13,742.35	9/08/2022
9999	Treasurer, State of NJ/2003	PO# 15438	NJDEP Loan-Lk Tranquility Dam	19,279.23	9/08/2022
9999	Payroll Account		9/15/2022	36,880.26	9/13/2022
9999	Green Township	PO# 15411	2022 Municipal Open Space Tax	32,717.39	9/13/2022
				986,750.54	

Totals by fund	Previous Checks/Voids	Current Payments	Total
Fund 01 CURRENT FUND	986,750.54	20,979.92	1,007,730.46
Fund 04 GENERAL CAPITAL		548.19	548.19
Fund 16 AFFORDABLE HOUSING TRUST FUND		62.50	62.50
Fund 22 OPEN SPACE TAX		594.00	594.00

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 09/19/2022 For bills from 09/02/2022 to 09/14/2022

Check#	Vendor	Description	Payment	Check Total
	BILLS LIST TOTALS	986,750.54	22,184.61	1,008,935.15
				=====

RESOLUTION 2022-154
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

DEVELOPERS ESCROW TRUST (09/02/2022 to 09/14/2022)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills for the Developers Escrow Trust dated from 09/02/2022 to 09/14/2022 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: September 19, 2022

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on September 19, 2022.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip			√			
Mr. DeYoung		√	√			
Mr. Qarmout			√			
Mrs. Raffay	√		√			
Mayor Phillips			√			

**List of Bills - (1410101002) CASH - Developers Escrow-Provident Bank
DEVELOPERS ESCROW TRUST**

Meeting Date: 09/19/2022 For bills from 09/02/2022 to 09/14/2022

ck#	Vendor	Description	Payment	Check Total
7510	1937 - Harold E. Fellow & Associates, Inc.	PO 15687 RO2210 Elizabethtown Gas	130.63	
		PO 15688 LU2206 Seaman	474.63	
		PO 15689 RO2209 Elizabethtown Gas	130.63	
		PO 15690 RO2104 Elizabethtown Gas	78.38	814.27
	TOTAL			814.27
Total to be paid from Fund 14 DEVELOPERS ESCROW TRUST		814.27		
		=====		
		814.27		

RESOLUTION ES 2022-20
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (N.J.S.A. 10:13-12) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, N.J.S.A. 10:4-13 requires the adoption of a resolution prior to the Township Committee going into Closed Session stating the general nature of the subject matter to be discussed and generally the time and circumstances under which the discussion conducted in Closed Session can be disclosed to the public;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon and hereinafter specified subject matter(s)
2. The general nature of the subject matter(s) to be discussed is as follows:

☐ Personnel ☒ Contract Negotiation ☐ Real Property
☐ Public Safety ☐ Litigation/Potential Litigation ☐ Attorney-Client
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately.

Dated: September 19, 2022

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on September 19, 2022.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
Mr. Chirip	√		√			
Mr. DeYoung			√			
Mr. Qarmout			√			
Mrs. Raffay		√	√			
Mayor Phillips			√			